RESOLUTION 2024-177

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS the Colts Neck Township Committee finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Township Committee as follows:

1. The public shall be excluded from discussion of any action upon hereinafter specified subject matter;

2. The general nature of the subject matter to be discussed is as follows:

    a. Contract Negotiations – pursuant to N.J.S.A. 10:4-12;
    b. Potential litigation confidential pursuant to N.J.S.A. 10:4-12(b)(7)

3. The Committee will not take action during closed executive session;

4. It is anticipated that the closed session will last approximately one hour.

5. It is anticipated at this time the above-stated subject matter(s) will be made public when the need for confidentiality no longer exists; and

6. This Resolution shall become effective immediately.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 11th day of December 2024

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Torchia Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2024-178

ACCEPTING THE RESIGNATION OF
TOWNSHIP EMPLOYEE
CLINT FORGACH

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby acknowledges the receipt of and accepts the resignation of Clint Forgach effective December 1, 2024.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Daniel DeVito, Chief of Police;
2. Kathleen Capristo, Township Administrator; and
3. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 11th day of December 2024

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Torchia Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2024-179

CONFIRMING APPOINTMENT OF PROBATIONARY POLICE OFFICER ROBERT P. SANTORO

WHEREAS, the Township adopted Resolution 2024-137 on September 11, 2024 hiring Robert P. Santoro as a full time Special Law Enforcement Officer (SLEO II) for the Colts Neck Township Police Department; and

WHEREAS, due to a vacancy in the department, the position of Police Officer needs to be filled; and

WHEREAS, the Chief of Police has submitted a letter of recommendation stating the desire of the Police Department to appoint Mr. Robert P. Santoro to the position of Probationary Police Officer, with an annual salary of $51,511, effective December 11, 2024; and

WHEREAS, the Chief Financial Officer has certified that funds are available.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township in the County of Monmouth, State of New Jersey, that it hereby confirms the appointment of Robert P. Santoro, as a full time Probationary Police Officer for the Colts Neck Township Police Department at an annual salary of $51,511, effective December 11, 2024; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Daniel DeVito, Chief of Police;
2. Kathleen Capristo, Township Administrator; and
3. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 11th of December, 2024.

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Torchia Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2024-180

AUTHORIZING A SALARY INCREASE FOR ANTONIO CARDOSO, CODE ENFORCEMENT MANAGER, COLTS NECK TOWNSHIP

WHEREAS, the Township has a need for a part-time Smoke Certificate Inspector to assist the Fire Official; and

WHEREAS, the Township's Code Enforcement Manager has the requisite qualifications and skills to fulfill this role; and

WHEREAS, the Township Administrator recommends a salary increase for Code Enforcement Manager, Antonio Cardoso to compensate him for these additional duties and responsibilities.

BE IT RESOLVED that Antonio Cardoso's salary will be adjusted to reflect a base salary equivalent to $82,438 per annum effective January 1, 2025.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Mr. John Antonides, CFO; and
2. Mr. Antonio Cardoso, Code Enforcement Manager.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 11th day of December 2024

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Torchia Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2024-181

AUTHORIZING A SALARY INCREASE FOR PHIL ENGEL, FIRE OFFICIAL, COLTS NECK TOWNSHIP

WHEREAS, the Township has a vacancy in the Fire Prevention department for a part-time Fire Inspector; and

WHEREAS, the Township's Fire Official has the requisite qualifications and certifications to fulfill this role; and

WHEREAS, the Township Administrator recommends a salary increase for the Fire Official, Phil Engel, to compensate him for these additional duties and responsibilities.

BE IT RESOLVED that Phil Engel's salary will be adjusted to reflect a base salary equivalent to $25,000 per annum effective January 1, 2025.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Mr. John Antonides, CFO; and
2. Mr. Phil Engel, Fire Official.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 11th day of December 2024

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Torchia Buss						
Viola						
Bartolomeo						
Fitzpatrick						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2024-182

CONFIRMING HIRING COLTS NECK TOWNSHIP LABORER FOR THE DEPARTMENT OF PUBLIC WORKS MATTHEW AMORESANO

WHEREAS, the Township wishes to hire Matthew Amoresano, as a full time Laborer for the Department of Public Works; and

WHEREAS, the Chief Financial Officer has certified that funds are available.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township in the County of Monmouth, State of New Jersey, that it hereby confirms the hiring of Matthew Amoresano, as a full-time Laborer for Colts Neck Township at $43,000/annual, December 16, 2024; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Lou Bader, Department of Public Works Director;
2. Kathleen Capristo, Township Administrator; and
3. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 11th of December, 2024.

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Torchia Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2024-183

RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 2 TO THE SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF HOLMDEL AND COLTS NECK TOWNSHIP, IN THE COUNTY OF MONMOUTH AND THE STATE OF NEW JERSEY FOR THE USE OF HOLMDEL TOWNSHIP'S TRANSFER STATION FOR RECYCLED MATERIALS

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. Seq. permits municipalities and other local units to enter into Shared Services Agreements with other governmental units by adoption of a Resolution authorizing such shared services; and

WHEREAS, Colts Neck Township and the Township of Holmdel are local units defined by N.J.S.A. 40A:65-3; and

WHEREAS, Colts Neck Township requires the use of the Township of Holmdel's Transfer Station for Recycled Materials and entered into a Shared Services Agreement with the Township of Holmdel via Resolution 2020-144 on December 16, 2020; and

WHEREAS, Colts Neck Township and the Township of Holmdel wish to amend this agreement as outlined in Amendment No. 2 to the Shared Services Agreement.

NOW THEREFORE BE IT FURTHER RESOLVED by the Mayor and the Township Committee of Colts Neck Township that it hereby approves and authorizes the Mayor and Clerk to execute the attached amendment to the shared services agreement between the Township of Holmdel and Colts Neck Township in the County of Monmouth for the use of Holmdel Township's transfer station for recycled materials.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of the Township of Colts Neck during a regular meeting held on the 11th day of December 2024

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Torchia Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2024-184

Authorizing Cancellation of Miscellaneous Charges and Outstanding Checks

WHEREAS, there exists miscellaneous debits and credits older than six months in the Township's bank accounts, and

WHEREAS, cancellation of these miscellaneous debits and credits would provide for a more accurate and efficient means of maintaining the Township's records, and

WHEREAS, the Township's Chief Financial Officer recommends that these items be canceled from the Township records.

NOW, THEREFORE, BE IT RESOLVED BY THE Township Committee of Colts Neck Township that the Chief Financial Officer cancel any miscellaneous debits and credits older than six months from the Township's bank accounts to Operations.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of the Colts Neck Township during a regular meeting held on the 11th day of December 2024.

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Torchia Buss					
Viola					
Bartolomeo					
Fitzpatrick					
X - indicates vote NV - Not Voting Ab - Absent M - Moved S - Seconded					

RESOLUTION **2024-185**

Authorizing Formal Transfer of Funds -
2024 Budget

WHEREAS N.J.S.A. 40A:4-58 states :"Should it become necessary, during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefor and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient"; and,

WHEREAS the Chief Financial Officer has recommended that the following transfers, being in compliance with N.J.S.A. 40A:4-58, be made.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Colts Neck Township, County of Monmouth, (not less than 2/3 of the full membership concurring affirmatively) that the 2024 budget transfers be made a permanent part of this resolution, are hereby made and approved.

2024 BUDGET TRANSFERS

TRANSFERS TO(INSIDE "CAPS"):			
Fire Prevention Bureau:			
Salaries and Wages	$	500.00	To cover additional salaries.
Recreation Service Program:			
Other Expenses		5,000.00	To cover additional expenses.
Street Lighting		2,000.00	To cover additional expenses.
	$	7,500.00	

TRANSFERS FROM(INSIDE "CAPS"):		
Fire Prevention Bureau:		
Other Expenses	$	500.00
Recreation Service Program:		
Salaries and Wages		7,000.00
	$	7,500.00

I, Trina Lyndsey do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the meeting held on the 11th day of December 2024.

Trina Lindsey, Municipal Clerk

RECORD OF VOTE

Committeeman	M	S	Yes	No	NV	Ab
Mayor Rizzuto						
Deputy Mayor Torchia Buss						
Viola						
Bartolomeo						
Fitzpatrick						

M - Moved S - Seconded X - Indicates Vote NV - Not Voting Ab - Absent